DRAFT Democratic Services Committee Forward Work Programme

Topic	Purpose	Lead Officer	Council
Meeting Date: 13th July 2023	**Deadline:** 29th June 2023		
Forward Work Programme 2023/24	To agree the FWP.	Scrutiny and Democratic Officer	N/A
Schedule of Members Remuneration	To consider the agree the Schedule of Members Remuneration.	Andrea Prosser	20th July 2023
Engagement and Participation Strategy	To consider the report.	Sarah King	N/A

Topic	Purpose	Lead Officer	Council
SPECIAL **Meeting Date:** 18th September 2023	**Deadline:** 4th September 2023		
Statement of Payments made to Members	To consider and agree the publication of the Statement of Payments made to Members.	Andrea Prosser	21st September 2023

Meeting Date: 13th November 2023	**Deadline:** 30th October 2023		
Independent Remuneration Panel for Wales (IRPW) Draft Annual Report	To inform Members of the proposals contained within the Draft report of the IRPW.	Andrea Prosser	23rd November 2023
Diverse Council Action Plan	To present to Members progress of the Diverse Council Action Plan.	Gemma Wasley	23rd November 2023

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Meeting Date: 11th March 2024	Deadline: 26th February 2024		
IRPW Final Annual report	To inform Members of the proposals contained within the annual report of the IRPW.	Andrea Prosser	21st March 2024
Annual Report of the Head of Democratic Services 2023/24	To present the 2023/24 Annual report of the Head of Democratic Services.	Sarah King	21st March 2024

Meeting Date: Dates for Items to be confirmed	Deadline:		
Member Support and Research		Gemma Wasley	
Welsh Government Local Democracy Handbook		Gemma Wasley	
WLGA Members Charter		Gemma Wasley	
Support Arrangements for Members on Outsider Bodies	To consider options for recommendation to Council.	Sarah King	
Multi-Location Meeting Policy	To review the policy	Gemma Wasley	